



# NORTHSHORE UTILITY DISTRICT FINAL BILL REQUEST

Today's Date\*: \_\_\_\_\_ Sale Closing Date\*: \_\_\_\_\_

Service Address\*: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Departing resident (Seller)\*: \_\_\_\_\_

Seller's Forwarding Address\*: \_\_\_\_\_

New Resident (Buyer)\*: \_\_\_\_\_

Buyer's Billing Address: \_\_\_\_\_

Buyer's Phone #\*: \_\_\_\_\_ Buyer's Email\*: \_\_\_\_\_

Escrow # \_\_\_\_\_ Escrow Notes: \_\_\_\_\_

Escrow Company: \_\_\_\_\_

Fax #: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Send Final Bill to\*: \_\_\_\_\_

Requested By\* (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

Escrow  Owner

**\*-Required Information**

Customer authorizes the District to charge a **Final Billing Fee (\$40.00 – metered, \$12.00 – non- metered)** for special billing. **This fee is non-refundable under any circumstances and applies to estimated final bill requests as well as final bill requests.**

Unless the seller and the purchaser have waived the services of a closing agent, the closing agent shall submit a written request for a final billing. Where a closing agent is not used, either the seller or purchaser may submit a written request for a final billing. The utility will provide a written estimated or actual final billing within seven business days of receipt of a written request (if the request was mailed to the utility), or within three business days if the request was sent to the utility by fac-simile or delivered to the utility by messenger; **prior** to the closing date. (RCW 60.80.010)

*Below this line for NUD Use Only*

Seller's Account Number: 

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Cycle #: \_\_\_\_\_

Location Number: 

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Buyer's Account #: 

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Elements	Permitting	UMS	Move-in

Move-out	UMS	Bill Sent	Letter