



Northshore Utility District

ADDRESS

6830 NE 185th Street
Kenmore WA 98028-2684
PO Box 82489
Kenmore WA 98028-0489

TELEPHONES

Engineering: (425) 398-4401
Administration: (425) 398-4402
Operations: (425) 398-4403
Information: (425) 398-4400

FAX NUMBERS

Administration: (425) 398-4430
Operations: (425) 398-4432
Purchasing: (425) 398-4434
Website: www.nud.net

Temporary Water Use Permit Procedures

As the permit applicant, you are responsible for all water usage, monthly rental charges and damages to District equipment or facilities, regardless of circumstances. You must ensure the job site is safe for the public and protect the hydrant meter or fill station during the winter months to prevent damages. You must report any malfunction or damage to the District immediately. The District's 24-hour emergency telephone number is 425-398-4400. **The District reserves the right to revoke the permit.**

UNAUTHORIZED CONNECTION TO HYDRANT OR FILL STATION CONSTITUTES NON-COMPLIANCE, RESULTING IN A \$500.00 FINE PER EACH OCCURRENCE!

Secured Fill Station Rental:

The District may give the permit holder's business name and contact telephone numbers to secondary contractors who request to draw water from the fill station. Any agreement is *strictly* between the permit holder and the secondary contractor.

- A copy of the permit must be posted inside the fill station, in the area provided.
- Follow the operating instructions posted inside the fill station. If you have questions contact the District's Water Quality Coordinator at 425-398-4417.

Daily Use of District Supervised Fill Station or Designated Hydrant:

The permit dictates the applicant has authorization for **one day only**. If multiple day use is needed, the permit must dictate specific dates and fees paid accordingly.

Operating hours for the fill station are between 8:00 A.M. and 3:30 P.M., Monday through Friday. The hydrant or fill station will not be available after-hours. District personnel will ensure it is accessible during operating hours.

- Follow the operating instructions posted inside of the fill station. If you have questions contact the District's Water Quality Coordinator at 425-398-4417.
- The permit fee includes the cost of the water usage.

Hydrant Meters:

The Water Quality Coordinator will specify **one (1)** hydrant for use at the job site and identify the hydrant for the local Fire Department. If you need to re-locate the meter, contact the Water Quality Coordinator. Only District designated personnel can relocate the hydrant meter.

- Use the hydrant wrench **only** to operate the hydrant. Once the hydrant is charged, use the gate valve only;
- Remove the meter and backflow device, place in a secure area when not in use.
- To avoid unnecessary monthly rental charges, return the meter as soon as possible.

If you have any questions, concerns or need to report damage call our 24-hour emergency number 425-398-4400.