



# NORTHSHORE UTILITY DISTRICT FINAL BILL REQUEST

Today's Date: \_\_\_\_\_ Sale Closing Date: \_\_\_\_\_

Service Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Departing Resident (Seller/Tenant): \_\_\_\_\_

New Resident (Buyer/Tenant): \_\_\_\_\_

Escrow Number: \_\_\_\_\_ Account #: \_\_\_\_\_

Escrow Company: \_\_\_\_\_

Fax #: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Send Final Bill To: \_\_\_\_\_

Notes: \_\_\_\_\_

Requested By (Signature): \_\_\_\_\_  Owner  Tenant

Is this a change of property ownership  Yes  No

Customer authorizes the District to charge a **Final Billing Fee (\$32.00 – metered, \$11.00 – non-metered)** for special billing. **This fee is non-refundable under any circumstances and applies to estimated final bill requests as well as final bill requests.**

Unless the seller and the purchaser have waived the services of a closing agent, the closing agent shall submit a written request for a final billing. Where a closing agent is not used, either the seller or purchaser may submit a written request for a final billing. The utility will provide a written estimated or actual final billing within seven business days of receipt of a written request (if the request was mailed to the utility), or within three business days if the request was sent to the utility by facsimile or delivered to the utility by messenger; **prior** to the closing date. (RCW 60.80.010)

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**Request For Final Bill Meter Reading**

Account Number: 

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Final Read: 

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Meter Tech Initials: \_\_\_\_\_

Service Address: \_\_\_\_\_

**Sale Closing Date:** \_\_\_\_\_ **Read Date:** \_\_\_\_\_ **Cycle #:** \_\_\_\_\_

Meter Number: \_\_\_\_\_ Meter Location: \_\_\_\_\_