



NORTHSHORE UTILITY DISTRICT FINAL BILL REQUEST

Today's Date*: _____ Sale Closing Date*: _____

Service Address*: _____

Legal Description: _____

Departing Resident Name & Forwarding Address (Seller)*: _____

New Resident (Buyer)*: _____

Escrow Number: _____ Account #: _____

Escrow Company: _____

Fax #*: _____ Telephone #*: _____

Send Final Bill To*: _____

Notes: _____

Requested By* (Signature): _____ Owner Escrow

***REQUIRED FIELDS**

Is this a change of property ownership Yes No

Customer authorizes the District to charge a **Final Billing Fee (\$32.00 – metered, \$11.00 – non-metered)** for special billing. **This fee is non-refundable under any circumstances and applies to estimated final bill requests as well as final bill requests.**

Unless the seller and the purchaser have waived the services of a closing agent, the closing agent shall submit a written request for a final billing. Where a closing agent is not used, either the seller or purchaser may submit a written request for a final billing. The utility will provide a written estimated or actual final billing within seven business days of receipt of a written request (if the request was mailed to the utility), or within three business days if the request was sent to the utility by facsimile or delivered to the utility by messenger; **prior** to the closing date. (RCW 60.80.010)

Request For Final Bill Meter Reading

Account Number:

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Final Read:

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Cycle #: _____

Staff Processing Final Bill Request: _____

Name: _____ Signature: _____ Date Processed: _____

Elements	Permitting	UMS	Move-in

Move-out	UMS	Bill Sent	Letter