



LOW-INCOME DISCOUNT PROGRAM (LIPD) GUIDELINES

6830 NE 185th St | Kenmore, WA 98028

Ph: (425) 398-4402 | Fax: (425) 398-4430 | billing@nud.net

Northshore Utility District (“District”) is accepting applications for the 2023-2024 Low-Income Discount Program (July 1, 2023 - June 30, 2024). The program is available to all qualified single- and multi-family residential households.

WHO IS ELIGIBLE?

To be eligible for the program, applicants must provide the following proof:

1. Income qualifications: The combined income of all adult household members of all properties must not exceed fifty percent (50%) of the current King County Department of Housing and Urban Development (“HUD”) area median household income calculation as set for the number of occupants in the household. For 2022 these amounts are as follows:

1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
\$45,300	\$51,800	\$58,250	\$64,700	\$69,900	\$75,100	\$80,250	\$85,450

- 2. Full-time residency at the address receiving utility service** for any portion of the current application year.
- 3. Proof of utility bill payment.** Directly-billed customers must prove they receive and submit payments to the District. Indirectly-billed customers must prove they pay District utility charges to a third-party – apartment or mobile park complex office, landlord, or other agent.

PROGRAM DISCOUNT

LIDP customers will pay **45% of the current water base rate** and **50% of the non-King County portion of the current sewer base rate**.

Base rates are determined by the type of dwelling (*see table on following page*). The discount will **not** apply to water usage or any other charges the District assesses. LIDP customers **are** also eligible for the additional 5% early payment discount. *Not sure which discounted rate you qualify for? Contact (425) 398-4402 or billing@nud.net.*

DISCOUNT TABLE

Residential Class/Dwelling Type	WATER		SEWER	
	Standard Base Rate	Low-Income Discount Base Rate	Standard Base Rate	Low-Income Discount Base Rate
Single-family homes and individually-metered multiple-family dwellings	\$32.92	\$18.10	\$140.08	\$122.15
2- to 4-unit residential structures with a shared meter (duplexes, triplexes, four-plexes)	\$31.28	\$17.21	\$127.92	\$96.09
Apartments (5 or more unit residential complexes with a shared meter)	\$31.28	\$17.21	\$115.77	\$90.01
Condominiums and townhouses with a shared meter	\$31.28	\$17.21	\$115.77	\$90.01
Mobile/manufactured home cooperatives and subdivisions	\$31.83	\$17.51	\$126.42	\$95.33

HOW DISCOUNT WILL BE ISSUED:

The method through which program participants will receive the discounted rate depends on how they are billed by the District for water/sewer.

DIRECTLY-BILLED CUSTOMERS

Qualified customers who pay their water/sewer bills directly to the District – usually owners/renters of single-family residential properties, or multi-family properties with individual meters – will **pay the discounted rate on their bi-monthly billing statement.**

INDIRECTLY-BILLED CUSTOMERS

Qualified customers who pay for water/sewer through their rent, or as a separate charge to a property owner, agent, or third party – usually tenants of apartments, condominiums, or mobile home residences – will pay the usual rates. At the end of the program year, **they will receive a rebate check for the difference between the usual base rate paid and the discounted rate for each qualified month they lived at the residence during the program year.** See *table below with example.*

NOTE: Many multi-family property owners hire a third party to bill tenants and subsequently charge tenants the cost of this service. The District can only rebate for water/sewer base rates. We cannot reimburse additional charges assessed to the tenant by the owner for these third-party billing services.

EXAMPLE REBATE: This table shows 2023 LIDP rates for an apartment unit (5 or more total complex units) paying water and sewer for a full year (6 billing cycles):

Bi-monthly water base rate paid	\$31.28	Bi-monthly sewer base rate paid	\$115.77
Bi-monthly water LIDP rate	(\$17.21)	Bi-monthly water LIDP rate	(\$90.01)
Bi--monthly rebate amount (base rate paid less LIDP rate)	\$14.07	Bi-monthly rebate amount (base rate paid less LIDP rate)	\$25.76
Rebate amount for full year (6 bi-monthly billing cycles)	\$84.42	Rebate amount for full year (6 bi-monthly billing cycles)	\$154.56
Total end-of year rebate check (sum of water and sewer rebate amounts above)			\$238.98

HOW TO APPLY:

- 1. Fill out the appropriate form depending on your property type** – single-family or individually-metered residence or multi-family residence with shared meter. Forms and instructions can be found on our website at www.nud.net/LIDP, or are available at our office front counter. For questions about which form you need, or to request a form be emailed or mailed to you, please contact billing@nud.net or (425) 398-4402.
- 2. Attach all required additional documents showing proof of eligibility** as detailed on the form.
- 3. Submit the completed, signed form with all documents** by email to billing@nud.net, or by mail to Northshore Utility District / 6830 NE 185th St. / Kenmore, WA 98028.