



# Northshore Utility District

## ADDRESS

6830 NE 185th Street  
Kenmore WA 98028-2684  
PO Box 82489  
Kenmore WA 98028-0489

## TELEPHONES

Engineering: (425) 398-4401  
Administration: (425) 398-4402  
Operations: (425) 398-4403  
Information: (425) 398-4400

## FAX NUMBERS

Administration: (425) 398-4430  
Operations: (425) 398-4432  
Purchasing: (425) 398-4434  
Website: [www.nud.net](http://www.nud.net)

## ACCEPTABLE FORMS OF PAYMENT AND CREDIT CARD POLICY

Payments made for utility services and/or connection or miscellaneous charges must be in a form acceptable to the District.

### Acceptable Forms of Payment:

The District currently accepts U.S. currency, checks and money orders drawn on U.S. banks and payable in U.S. dollars. It also accepts Visa, MasterCard, American Express, and Discover branded credit or debit cards (see "**Credit Card Policy**" below).

### Payments Made at the District Office or by U.S. Mail:

Payments may be made in person at the District office between 8:00 a.m. and 4:30 p.m., Monday through Friday. Payments made after hours may be made using two (2) drop boxes located at our District office. One drop box is located near the front doors of the District office, and for your convenience, another drop box is accessible from your automobile and is located directly in front of the flag pole in the District parking lot. Payments can also be mailed to P.O. Box 82489, Kenmore, WA 98028-2684.

### Online Payments:

Rate payers can either make a one-time payment with a credit card or you can register as a user on our website to use this payment option. Registering as a user will allow you to view account information (Statements, History, Usage and Status) and make on-line payments. Please follow the links to "Account Lookup" for more information. We do not accept credit card payments over the telephone. Rate payers can also sign up to have funds automatically transferred from their bank accounts. Please go to "**Customer Forms**" and click on "**Automated Payment Service Application Form**" on our website for more information.

### Credit Card Policy:

There shall be no service charge for the first \$500 of payment(s) made with a credit or debit card per account every two months (billing cycle). Any payment or combination of payments in excess of \$500 per two month period for each account will be assessed a 3% service charge. If there is no established account, the additional 3% service fee will be collected on payments in excess of \$500 at the time of payment. If the payment(s) is/are made on the District website, said service charge shall be posted to subsequent billings for the related account. The District reserves the right to refuse any payment it deems to be in an unacceptable form, including, but not limited to, post-dated checks or checks marked as "paid in full".

Thank You,

Northshore Utility District

*Accountable Management - Responsible Usage*