

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF  
NORTHSHORE UTILITY DISTRICT**

May 3, 2010

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Peterson at 5:30 p.m. on May 3, 2010. Commissioners Don Ellis, Trudy Rolla, and Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Dave Kaiser, Engineering Directors; Al Nelson, Operations Director; Russ Porter, Engineering Consultant and Kelly Boswell, Executive Assistant. Commissioner Gardiner arrived at 5:35 p.m.

**(1). CHANGE TO AGENDA**

**(2). CONSENT AGENDA**

Commissioner Ellis moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the April 19, 2010 Regular Board Meeting

(b). Vouchers:

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	166368 - 166428
Disbursement Amount:	\$533,975.52

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	166435 - 166439
Disbursement Amount:	\$103,517.52

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	166280 - 166287
Disbursement Amount:	\$75,527.12

(c). Electronic Transfers:

Mid-month Payroll \$53,866.00

Commissioner Rolla seconded the motion. The motion passed unanimously.

**(3). NEW BUSINESS**

- (a). Contract 2010-01; 155/79 Sewer & Water Improvements – Change Order #2 (C825)

Commissioner Peterson moved to authorize Change Order #2 to B&L Utility in the amount of \$84,000 for project C825. The charge order reflects a change in the material used for the backfill from crushed rock to recycled concrete. Commissioner Rolla seconded the motion. The motion passed unanimously.

**(4). STAFF REPORT**

Operation Report

The Operations Report was presented to the Board.

Engineering Report

The Engineering Report was presented to the Board.

Commissioners Report

Commissioner Gardiner reported on the WASWD Spring Conference that he attended along with Commissioner Wiggins.

Commissioner Rolla reported to staff on a compliment that she received from a customer that was hooking up to the system. The customer said that the all staff members involved were extremely helpful and professional. Commissioner Rolla also informed everyone present, that she would be attending the City of Kenmore's Open House on Saturday May 10<sup>th</sup>.

**(5). EXECUTIVE SESSION**

Union Matters

At 5:57 p.m., the Board moved into Executive Session for ten (10) minutes to discuss union matters pursuant to *RCW 42.30.110(1)(g)*.

The meeting was adjourned at 6:07 p.m.

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D.A. Ellis

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D. Bruce Gardiner

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Robert Peterson

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Trudy C. Rolla

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Margaret R. Wiggins