

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

April 19, 2010

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Gardiner at 5:30 p.m. on April 19, 2010. Commissioners Don Ellis, Robert Peterson, Trudy Rolla, and Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Jack Broyles, Finance Director; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Russ Porter, Engineering Consultant and Kelly Boswell, Executive Assistant.

(1). CHANGE TO AGENDA

(2). CONSENT AGENDA

Commissioner Ellis moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the March 15, 2010 Regular Board Meeting

(b). Vouchers:

Fund:	Maintenance and Operation - Payroll
Fund Number:	11-406-0010
Voucher Nos:	105027 - 105033
Disbursement Amount:	\$93,406.94

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	166288- 166350
Disbursement Amount:	\$1,076,208.58

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	166351 - 166361
Disbursement Amount:	\$80,064.40

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	166362 - 166367
Disbursement Amount:	\$79,509.51

(c). Electronic Transfers:

End of Month Payroll	\$160,043.20
Payroll Taxes	\$73,773.58

(d). Board Acceptance of Developer Extension Projects and Transfer of Bill of Sale

Resolution 2010-04-04

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain sewer system improvements for the Chatham Ridge development project that have been installed by Burnstead Construction, in the vicinity of NE 117th Street / 82nd Avenue NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$112,499.36.

Resolution 2010-04-05

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain water system improvements for the Chatham Ridge development project that were installed by Burnstead Construction in the vicinity of NE 117th Street / 82nd Avenue NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$95,524.83.

Commissioner Rolla seconded the motion. The motion passed unanimously.

(3). NEW BUSINESS

(a). Interloan Transfers for Construction

Commissioner Rolla moved to adopt Resolutions 2010-04-06 and 2010-04-07 approving the interloan transfers from the Maintenance fund to the Water and Sewer Construction funds. Commissioner Ellis seconded the motion. The motion passed unanimously.

(b). Project Acceptance; Small Works Roster – Contract 2009-02 - 2009 Sewer Extension

Commissioner Rolla moved to adopt Resolution 2010-04-08 accepting the small works roster – Contract 2009-02 – 2009 Sewer Extension Projects as complete. Commissioner Ellis seconded the motion. The motion passed unanimously.

(c). Lake Washington School District – Finn Hill Jr High School 2010

Commissioner Wiggins moved to adopt Resolution 2010-04-09 authorizing District participation in the replacement of 20 linear feet of sewer main and two manholes at Finn Hill Jr High School at an estimated cost of \$12,050. Commissioner Peterson seconded the motion. The motion passed unanimously.

(d). MWPAAC Letter

General Manager Yee discussed a letter sent by MWPAAC to King County Executive Dow Constantine, on recommendations for wastewater treatment costs for 2011. No motion was made. No action was taken.

(4). STAFF REPORT

(a). General Manager Report

Fanny Yee reported to the Board the PERC appeal decision.

(b). Operation Report

The Operations Report was presented to the Board.

(c). Engineering Report

The Engineering Report was presented to the Board.

(5). EXECUTIVE SESSION

Legal Matters

At 5:58 p.m., the Board moved into Executive Session for eleven (11) minutes to discuss legal matters pursuant to *RCW 42.30.110(1)(c)*.

The meeting was adjourned at 6:09 p.m.

D.A. Ellis

D. Bruce Gardiner

Robert Peterson

Trudy C. Rolla

Margaret R. Wiggins