

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTSHORE UTILITY DISTRICT**

March 1, 2010

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Gardiner at 5:30 p.m. on March 1, 2010. Commissioners Don Ellis, Robert Peterson, Trudy Rolla, and Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Alycien Cockbain, Human Resources Director; Al Nelson, Operations Director; Stephen Dennehy, Sr. Engineer; Russ Porter, Engineering Consultant and Kelly Boswell, Executive Assistant.

(1). CHANGE TO AGENDA

Add 3e – 2009 Customer Rebates

(2). CONSENT AGENDA

Commissioner Wiggins moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the February 22, 2010 Regular Board Meeting

(b). Vouchers:

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	166047 - 166105
Disbursement Amount:	\$258,876.15

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	166105 - 166114
Disbursement Amount:	\$180,620.32

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	166115 - 166121
Disbursement Amount:	\$100,556.93

(c). Electronic Transfers:

Mid-month Payroll \$52,191.00

Commissioner Rolla seconded the motion. The motion passed unanimously.

(3). NEW BUSINESS

- (a). Contract 2010-02 – 116/98 Water Main Replacement Project (C826) – City of Kirkland Permit

Commissioner Wiggins moved to authorize payment to the City of Kirkland in the amount of \$65,842 which includes the permit fee of \$38,342 for the 116/98 Water Main Replacement project and the cost of the video detection system at \$27,500. In addition, to authorize the preparation of an Interlocal Agreement with Kirkland to clarify the details of the video system and elimination of the traffic loop restoration. Commissioner Rolla seconded the motion. The motion passed unanimously.

- (b). Authorization to Bid – Contract 2010-02; 116/98 Water Main Replacement (C826)

Commissioner Rolla moved to authorize staff to proceed with the bidding phase of Contract 2010-2; 116/98 Water Main Replacement project (C826). Commissioner Peterson seconded the motion. The motion passed unanimously.

- (c). Award Contract 2009-04; Westhill Standpipe Monitoring Improvements (C841)

Commissioner Ellis moved to adopt Resolution 2010-03-03 awarding Contract 2009-04 Westhill Standpipe Monitoring Improvements (C841) to Stouder General Contracting LLC, in the amount of \$174,225.45 including sales tax. Commissioner Rolla seconded the motion. The motion passed unanimously.

- (d). Award Contract 2010-01; 155/79 Sewer and Water Improvements (C825)

Commissioner Wiggins moved to adopt Resolution 2010-03-02 awarding Contract 2010-01 155/79 Sewer and Water Improvements (C825) to B&L Utility in the amount of \$371,100.98 including sales tax. Commissioner Ellis seconded the motion. The motion passed unanimously.

- (e). Customer Rebates in 2009

Staff presented information to the Board on the 2009 rebates that ratepayers received totally \$44,975 for the various incentive programs offered by the District through Seattle Public Utilities Water Conservation Program. Commissioner Gardiner requested to have staff provide a breakdown of how the program funds are spent at a future meeting. No motion was made. No action was taken.

(4) OLD BUSINESS

Fire Line Policy and Procedure – Second Reading

With the consent of the Board, the policy is removed from the Agenda until staff is ready to resubmit for approval.

(5). STAFF REPORT

Operation Report

The Operations Report was presented to the Board.

Engineering Report

The Engineering Report was presented to the Board.

Commissioners Report

Commissioners Rolla and Peterson reported on their recent AWWA Management Conference that they attended with Al Nelson.

The meeting was adjourned at 6:21 p.m.

D.A. Ellis

D. Bruce Gardiner

Robert Peterson

Trudy C. Rolla

Margaret R. Wiggins