

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

December 20, 2010

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Gardiner at 5:32 p.m. on December 20, 2010. Commissioners Don Ellis, Robert Peterson, Trudy Rolla and Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Russ Porter, Engineering Consultant, and Kelly Boswell, Executive Assistant.

(1). CHANGE TO AGENDA

(2). CONSENT AGENDA

Commissioner Peterson moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the December 6, 2010 Regular Board Meeting

(b). Vouchers:

Fund: Maintenance and Operation - Payroll
Fund Number: 11-406-0010
Voucher Nos: 105085 - 105090
Disbursement Amount: \$91,767.24

Fund: Maintenance and Operation
Fund Number: 11-406-0010
Voucher Nos.: 1637339 - 1637405
Disbursement Amount: \$1,549,760.01

Fund: Construction (Sewer) Fund
Fund Number: 11-406-3010
Voucher Nos.: 1637406 - 1637413
Disbursement Amount: \$18,514.63

Fund: Construction (Water) Fund
Fund Number: 11-406-3510
Voucher Nos.: 1637414 - 1637416
Disbursement Amount: \$3,566.73

(c). Electronic Transfers:

End of Month Payroll	\$182,977.45
Payroll Taxes	\$86,722.65

Commissioner Ellis seconded the motion. The motion passed unanimously.

(3). NEW BUSINESS

(a). Contract 2010-02: 116/98 Water Main Replacement Project – City of Kirkland Overlay Requirements

Commissioner Ellis moved to authorize payment to the City of Kirkland in the amount of 126,537 for the overlay work included in Contract 2010-02 which will then be removed from the contact with Buno Construction. Commissioner Rolla seconded the motion. The motion passed unanimously.

(b). Sewer ULID Sewer Main Evaluation

Commissioner Ellis moved to authorize a change order to PACE Engineers in an amount not to exceed \$11,410.00 to complete the ULID 1 Sewer Main Evaluation. Commissioner Wiggins seconded the motion. The motion passed unanimously.

(c). Approval to Purchase a Combination Large Hot-Tap and Valve Insertion Machine

Commissioner Ellis moved the expenditure of \$13,391.92 to Ferguson Waterworks for a large combination Hot-Tap and Valve Insertion Machine. Commissioner Rolla seconded the motion. The motion passed unanimously.

(4). STAFF REPORT

Operation Report

The Operations Report was presented to the Board.

Commissioner Report

Commissioner Ellis Reported to the Board on a recent Conference he attended on the Colorado River Water Association (CRWA).

(5). REGULAR SESSION – suspended

At 6:25 p.m., the regular session was suspended, at which time all staff members

except Fanny Yee left the meeting.

(6). EXECUTIVE SESSION

Legal Matters

At 6:25 p.m., the Board moved into Executive Session for thirty (30) minutes to discuss legal matters pursuant to *RCW 42.30.110(1)(i)*.

(7). REGULAR SESSION – resumed

The meeting was adjourned at 7:00 p.m.

D.A. Ellis

D. Bruce Gardiner

Robert Peterson

Trudy C. Rolla

Margaret R. Wiggins