

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

January 4, 2010

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Wiggins at 5:30 p.m. on January 4, 2010. Commissioners Bruce Gardiner, Robert Peterson and Trudy Rolla were present. Also present were Fanny Yee, General Manager; Alycien Cockbain, Human Resources Director; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Steve Schommer, IT Director; Russ Porter, Engineering Consultant and Kelly Boswell, Executive Assistant. Commissioner Ellis had an excused absence due to illness.

(1). SWEARING IN OF A COMMISSIONER

Re-elected Commissioner Margaret Wiggins was sworn in for position number 3 on the Northshore Utility District Board of Commissioners.

(2). ELECTION OF NEW BOARD OFFICERS

Commissioner Rolla nominated Robert Peterson for Board Secretary for the year 2010. Commissioner Gardiner seconded the nomination. The motion passed unanimously.

By Acclamation, Bruce Gardiner was appointed to be the Board President for the year 2010. After which time, Commissioner Wiggins turned the meeting over to the new Board President.

(3). CHANGE TO AGENDA

(4). CONSENT AGENDA

Commissioner Wiggins moved to approve the consent agenda consisting of the following:

- (a). Minutes: Minutes of the December 21, 2009 Regular Board Meeting.
- (b). Vouchers:

Fund: Maintenance and Operation
Fund Number: 11-406-0010
Voucher Nos: 165761 – 165805
Disbursement Amount: \$194,817.24

Fund: Construction (Sewer) Fund
Fund Number: 11-406-3010
Voucher Nos.: 165806 - 165807
Disbursement Amount: \$28,615.90

Fund: Construction (Water) Fund
Fund Number: 11-406-3510
Voucher Nos.: 165808 - 165814
Disbursement Amount: \$88,297.34

(c). Electronic Transfers

Mid-Month Payroll \$51,616.00

Commissioner Rolla seconded the motion. The motion passed unanimously.

(5). NEW BUSINESS

Project Acceptance: Contract 2008-03 Lift Station Emergency Generators – Resolution 2010-01-01

Commissioner Rolla moved to adopt Resolution 2010-01-01 accepting the Lift Station Emergency Generator Projects as complete. Commissioner Peterson seconded the motion. The motion passed 3 to 0 with Commissioner Wiggins abstaining.

Resolution 2010-01-01

A RESOLUTION of the Board of Commissioners of Northshore Utility District Accepting Contract 2008-03 as Complete.

(6). OLD BUSINESS

Possible Solution for Developers with New Construction/Vacant Properties Revisited – Originally Discussed on August 7, 2009.

Moved to the Board Meeting on January 25, 2010.

(7). STAFF REPORTS

(a). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

(b). Operation Report

Al Nelson presented the Operations Report to the Board.

(8). REGULAR SESSION - suspended

At 5:45 p.m., the regular session was suspended, at which time Russ Porter, Dave Kaiser, Al Nelson, Steve Schommer and Kelly Boswell left the meeting.

(9). EXECUTIVE SESSION

Personnel Matters

At 5:45 p.m., the Board moved into Executive Session for five (5) minutes to discuss legal matters pursuant to *RCW 42.30.110(1)(g)*.

(10). REGULAR SESSION – resumed

The meeting was adjourned at 5:50 p.m.

D.A. Ellis

D. Bruce Gardiner

Robert Peterson

Trudy C. Rolla

Margaret R. Wiggins