

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

July 20, 2009

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Wiggins at 5:37 p.m. on July 20, 2009. Commissioners Don Ellis, Bruce Gardiner, Robert Peterson, and Trudy Rolla were present. Also present were Fanny Yee, General Manager; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Russ Porter Engineering Consultant, and Kelly Boswell, Executive Assistant.

(1). CHANGE TO AGENDA

(2). PUBLIC

Mr. Marty Nelson of Orcas Moon Development addressed the Board on his account status with regards to his 48 unit condo building that is vacant due to the slow down in the real estate market. Mr. Nelsons account runs approximately \$4,000 bi-monthly and is asking for economic relief. After a lengthy discussion, the Board told Mr. Nelson that they would do some research and see if there could be anything done. Mr. Nelson thanked the Board for their time and left the meeting. The Board directed staff to do research and come up with some suggests to aid developers in this market down turn.

(3). CONSENT AGENDA

Commissioner Gardiner moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the July 6, 2009 Regular Board Meeting.

(b). Vouchers:

Fund:	Maintenance and Operation - Payroll
Fund Number:	11-406-0010
Voucher Nos:	104958 – 104965
Disbursement Amount:	\$95,951.63

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	164873 - 164948
Disbursement Amount:	\$1,130,041.27

Fund:	Construction (Sewer) Fund
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Fund Number: 11-406-3010
Voucher Nos.: 164949 - 164952
Disbursement Amount: \$15,381.33

Fund: Construction (Water) Fund
Fund Number: 11-406-3510
Voucher Nos.: 164953 - 164962
Disbursement Amount: \$48,627.05

(c). Electronic Transfers

End of Month Payroll	\$161,224.13
Payroll Taxes	\$73,507.84

Commissioner Ellis seconded the motion. The motion passed unanimously.

(4). NEW BUSINESS

(a). SR 522 – Phase 1 Stage 1 – Change Order for Water Main Relocation Work

Commissioner Ellis moved to ratify the General Managers approval of the change order between the City of Kenmore and Mid Mountain Construction on behalf of the District in the amount of \$114,406 including tax to construct new water main in SR 522 across 68th Ave NE. Commissioner Rolla seconded the motion. The motion passed unanimously.

(b). Management Performance Incentive

Per Resolution 2003-02-07, the Board of Commissioners awards the management team a performance incentive. Due to the current economic conditions, staff recommends that there be no performance incentives given to the management team for the year 2009.

(5). STAFF REPORTS

(a). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

(b). Operation Report

Al Nelson presented the Operations Report to the Board.

The meeting was adjourned at 6:22 p.m.

D.A. Ellis

D. Bruce Gardiner

Robert Peterson

Trudy C. Rolla

Margaret R. Wiggins