

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF  
NORTHSHORE UTILITY DISTRICT**

April 20, 2009

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Margaret Wiggins at 5:32 p.m. on April 20, 2009. Commissioners, Don Ellis, Bruce Gardiner, Robert Peterson, and Trudy Rolla, were present. Also present were Fanny Yee, General Manager; Alycien Cockbain, Human Resources Director; Dave Jones, Fleet and Facilities Director; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Steve Schommer, Information Systems and Technology Director; Stephen Dennehy, Sr. Engineer; Ken Enns and Russ Porter Engineering Consultants, Kelly Boswell, Executive Assistant, and Kinnon Williams, Legal Counsel.

**(1). CHANGE TO AGENDA**

Add 4a - Public – Ratepayer Allyn Allyr

Add 4b - Public – Customers of the Arrowhead Community

Add 5c – Commissioners Report

**(2). CONSENT AGENDA**

Commissioner Rolla moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the March 16, 2009 Regular Board Meeting.

(b). Vouchers:

Fund:	Maintenance and Operation - Payroll
Fund Number:	11-406-0010
Voucher Nos:	104935 – 104941
Disbursement Amount:	\$95,418.24

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	164405 - 164459
Disbursement Amount:	\$1,379,464.37

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	164460

Disbursement Amount: \$1,335.88

Fund: Construction (Water) Fund

Fund Number: 11-406-3510

Voucher Nos.: 164461 - 164464

Disbursement Amount: \$3,460.17

(c). Electronic Transfers

End of Month Payroll \$154,746.52

Payroll Taxes \$71,229.03

(d). Board Acceptance of Developer Extension Projects and Transfer of Owner Bill of Sale

**Resolution 2009-04-03**

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain sewer system improvements for the Arbor Lane project that have been installed by Jakobsen Development Inc. in the vicinity of NE 150 St / 78 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$84,045.75.

**Resolution 2009-04-04**

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain water system improvements for the Arbor Lane development project that were installed by Jakobsen Development Inc in the vicinity of NE 150 St / 78 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$52,628.17.

Commissioner Peterson seconded the motion. The motion passed unanimously.

**(3). NEW BUSINESS**

(a). Small Works Project; Northshore Ridge Retaining Wall Installation (C653) – Resolution 2009-04-05

Commissioner Ellis moved to adopt resolution 2009-04-05 awarding the Northshore Ridge Retaining Wall Installation (C653) to Interest Construction, Inc. of Burlington in the amount of \$32,685.75 including tax. Commissioner Rolla seconded the motion. The motion passed unanimously.

(b). Approval to Purchase One (1) 2009 Interstate 24 DT Equipment Trailer

Commissioner Gardiner moved to authorize staff to purchase the new equipment trailer in the amount of \$12,893.63 including tax. Commissioner Rolla seconded the motion. The motion passes unanimously.

Commissioner Gardiner also moved to surplus the 1989 equipment trailer #HTRL06 that the new Interstate trailer will replace. Commissioner Rolla seconded the motion. The motion passed unanimously.

**(4). PUBLIC**

(a). Ratepayer Allyn Allyn – 5:37 p.m to 6:10 p.m.

Mr. Allyn requested to speak to the Board regarding his utility bill. Mr. Allyn spoke to the Board about his problems with the Brightwater Contractor flooding his home with sewage and the hardships he is now experiencing. Mr. Allyn requested an extension on his payment schedule until the first of May. No motion was made. No action was taken.

(b). Customers of the Arrowhead Community – 6:10 p.m. to 7:15 p.m.

Residents of the Arrowhead Community requested to speak to the Board. Mr. McAlister spoke first on behalf of the residents. He expressed his dismay with the way that he and his neighbors had been notified of the upcoming generator project that is schedule to start in their neighborhood. According to Mr. McAlister, they were not made aware of the project until two weeks ago. They feel that the project is unnecessary because they have not had any problems during power outages with sewage backups in the 40 years that he has lived there.

Dave Jones spoke to Mr. McAlister and shared with him that they have had many incidences in trying to reach the neighborhood during outages in the 28 years that he has been with the District. Once he almost lost a truck over the embankment and even last year there was a large tree down that blocked the road which kept them from accessing the lift station. After the tree was cleared, they were able to get to the station with the generator truck. He also mentioned how the District assesses each event that occurs to see how the District can better serve the public and that this known problem area has been on the project list for years.

Another issue for the residents is the curb appeal of the new structure for the generator. Staff assured Mr. McAlister and the other residences that the design portion of the screening has not been finalized and that they would be happy to entertain requests from the neighbors on landscaping the area to hide the generator casing.

Other residents took turns speaking to the Board and showing their dismay

with the project. The points of concern as summarized by Commissioner Peterson were:

- The notification of the project to the residents by the district.
- Not a necessary project.
- Visually unappealing.
- Site location of the generator on the street.

Other residents that spoke to the Board were: Berit McAlister, Patti Anthony and Susan Steeley. After approximately one hour of talking to the staff and board members, the residents were told that the project would move forward and that staff would take their concerns under advisement and then concluded the public hearing.

Commissioner Gardiner left the meeting at 6:07 p.m.

**(5). STAFF REPORTS**

(a). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

(b). Operation Report

Al Nelson presented the Operations Report to the Board.

(c). Commissioners Report

Commissioner Wiggins reported on the King County WTD contributions on the Lower Duwamish River superfund site.

**(6). REGULAR SESSION - suspended**

At 7:25 p.m., the regular session was suspended, at which time Commissioner Ellis, Stephen Dennehy, Ken Enns, and Russ Porter left the meeting.

**(7). EXECUTIVE SESSION**

Legal Matters

At 7:26 p.m., the Board moved into Executive Session for eighteen (18) minutes to discuss legal matters pursuant to *RCW 42.30.110(1)(i)*.

**(8). REGULAR SESSION – resumed**

The meeting was adjourned at 7:43 p.m.

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D.A. Ellis

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D. Bruce Gardiner

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Robert Peterson

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Trudy C. Rolla

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Margaret R. Wiggins