

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

March 16, 2009

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Bruce Gardiner at 5:30 p.m. on March 16, 2009. Commissioners, Don Ellis, Robert Peterson and Trudy Rolla were present. Also present were Fanny Yee, General Manager; Alycien Cockbain, Human Resources Director; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Ken Enns and Russ Porter Engineering Consultants and Kelly Boswell, Executive Assistant. Margaret Wiggins arrived at 5:55 p.m.

(1). CHANGE TO AGENDA

Public – Customer Mohammad Ali Salimi

Mohammad Ali Salimi addressed the Board on a rental property bill that was not paid by his previous tenant. Mr. Samili was asking the Board to forgive the bill. The Commissioners explained to Mr. Samili it would be a gift of public funds to forgive the bill and that it is against state law. The Board denied his request.

Add 3d –Condominium Complex Fire Customers Letter

(2). CONSENT AGENDA

Commissioner Ellis moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the March 2, 2009 Regular Board Meeting.

(b). Vouchers:

Fund:	Maintenance and Operation - Payroll
Fund Number:	11-406-0010
Voucher Nos:	104928 – 104934
Disbursement Amount:	\$93,011.82

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	164237 - 164297
Disbursement Amount:	\$1,473,452.06

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010

Voucher Nos.: 164298 – 164299
Disbursement Amount: \$2,142.50

Fund: Construction (Water) Fund
Fund Number: 11-406-3510
Voucher Nos.: 164300 - 164303
Disbursement Amount: \$26,461.56

(c). Electronic Transfers

End of Month Payroll	\$156,119.33
Payroll Taxes	\$71,236.24

Commissioner Rolla seconded the motion. The motion passed unanimously.

(3). NEW BUSINESS

(a). Water and Sewer Accounts

At the Board Meeting of March 2nd, Commissioner Wiggins requested staff to provide the total water and sewer accounts added to the system over the last few years. Staff provided the follow statistics:

2006: 167 water and 186 sewer accounts;
2007: 213 water and 215 sewer accounts;
2008: 218 water and 216 sewer accounts were added.
No motion was made. No action was taken.

(b). Authorize to Bid – Contract 2009-03; 116/98 Water Main Replacement

Commissioner Ellis moved to authorize staff to proceed with bidding for Contract 2009-03; 116/98 Water Main Replacement Project. Commissioner Rolla seconded the motion. The motion passed unanimously.

(c). Contract 2009-01; Water and Sewer Improvements Construction Staking and As-Built Survey (C824)

Commissioner Rolla moved to authorize a new task order to Gray & Osborne in the amount of \$19,621 to perform construction staking and as-built survey work for Contract 2009-01. Commissioner Ellis seconded the motion. The motion passed unanimously.

(d). Condominium Complex Fire Customers

A letter from residence of a condominium complex addressed to the Commissioners was discussed. Board directed staff to handle the back billing situation that occurred on the residents' accounts that had a fire that

destroyed their homes over two years ago.

(4). OLD BUSINESS

Bastyr University Update

Fanny Yee gave an update to the Board on the Bastyr University sewer extension. No motion was made. No action was taken.

(5). STAFF REPORTS

(a). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

(b). Operation Report

Al Nelson presented the Operations Report to the Board.

(c). Commissioners Report

Commissioner Ellis reported that he had spoken with a few ratepayers that were upset with the rate increase that just took effect.

(6). REGULAR SESSION - suspended

At 6:05 p.m., the regular session was suspended, at which time Ken Enns and Russ Porter left the meeting.

(7). EXECUTIVE SESSION

Legal Matters

At 6:05 p.m., the Board moved into Executive Session for seven (7) minutes to discuss legal matters pursuant to *RCW 42.30.110(1)(i)*.

