

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

August 4, 2008

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Trudy Rolla at 6:01 p.m. on August 4, 2008. Commissioners Don Ellis, Bruce Gardiner and Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Al Nelson, Operations Director and Kelly Boswell, Executive Assistant. Commissioner Robert Peterson had an excused absence.

(1). CHANGE TO THE AGENDA

Add Executive Session

(2). CONSENT AGENDA

Commissioner Gardiner moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the June 16, 2008 Regular Board Meeting and Special Minutes of July 24, 2008.

(b). Vouchers:

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	163134 - 163196
Disbursement Amount:	\$1,649,497.14

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	163197 - 163203
Disbursement Amount:	\$218,808.03

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	163204 - 163206
Disbursement Amount:	\$12,597.20

(c). Electronic Transfers

Mid-month Payroll \$49,775.00

Commissioner Ellis seconded the motion. The motion passed unanimously.

(3). NEW BUSINESS

- (a). Interfund Loan Transfer for the Maintenance Fund to the Water Fund – Resolution 2008-8-1

Commissioner Ellis moved to adopt Resolution 2008-08-01 authorizing the interfund transfer of \$1,000,000 from the Maintenance Fund to the Water Construction Fund. Commissioner Gardiner seconded the motion. The motion passed unanimously.

- (b). Interfund Loan Transfer for the Maintenance Fund to the Sewer Fund – Resolution 2008-8-2

Commissioner Ellis moved to adopt Resolution 2008-08-02 authorizing the interfund transfer of \$2,000,000 from the Maintenance Fund to the Sewer Construction Fund. Commissioner Wiggins seconded the motion. The motion passed unanimously.

(4). STAFF REPORTS

- (a). Operations Report

Al Nelson presented the Operations Report to the Board.

- (b). Engineering Report

The report was read and discussed by the Board.

- (c). Commissioners Report

Margaret Wiggins gave a briefing on a meeting she attended for the Puget Sound Water Suppliers Forum, Department of Ecology on legislation for 2009.

(5). EXECUTIVE SESSION

Litigation Matters

At 6:16 p.m., the Board moved into Executive Session four (4) minutes to discuss legal matters pursuant to *RCW 42.30.110(1)(i)*

Personnel Matters

At 6:20 p.m., the Board moved into Executive Session ten (10) minutes to discuss personnel matters pursuant to *RCW 42.30.110(1)(g)*.

(6). REGULAR SESSION – resumed

Performance Incentive Awards

Following a discussion about the 2008 Performance Incentive Awards as authorized by Resolution 2003-02-07, Commissioner Ellis moved to approve the awards as recommended by the General Manager. Commissioner Wiggins seconded that motion which was approved unanimously.

The meeting was adjourned at 6:30 p.m.

D.A. Ellis

D. Bruce Gardiner

Robert S. Peterson

Trudy C. Rolla

Margaret R. Wiggins