

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF  
NORTHSHORE UTILITY DISTRICT**

April 21, 2008

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Trudy Rolla at 6:00 p.m. on April 21, 2008. Commissioners Don Ellis, Robert Peterson and Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Kelly Boswell, Executive Assistant and Kinnon Williams, Legal Council. Commissioner Bruce Gardiner arrived at 6:10 p.m.

**(1). CHANGE TO AGENDA**

Union to address the Board.

**(2). UNION**

Carl Lunak addressed the Board on the continuing labor negotiations. No motion was made. No action was taken. After which time, Carl left the meeting.

**(3). CONSENT AGENDA**

Commissioner Wiggins moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the March 17, 2008 Regular Board Meeting.

(b). Vouchers:

Fund:	Maintenance and Operation - Payroll
Fund Number:	11-406-0010
Voucher Nos:	104846 - 104853
Disbursement Amount:	\$96,701.52

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	162619 - 162684
Disbursement Amount:	\$1,004,097.30

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	162685 - 162688
Disbursement Amount:	\$27,680.18

Fund: Construction (Water) Fund  
Fund Number: 11-406-3510  
Voucher Nos.: 162689 - 162691  
Disbursement Amount: \$5,203.95

(c). Electronic Transfers

End of Month Payroll \$144,119.66  
Payroll Taxes \$69,799.29

(d). Board Acceptance of Developer Extension Projects and Transfer of Owner Bill of Sale

**Resolution 2008-04-03**

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain water system improvements for the McDonalds - Juanita development project that were installed by McDonalds Corporation in the vicinity of NE 136 St / 100 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$31,818.87.

**Resolution 2008-04-04**

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain water system improvements for the Bentley - Phase I development project that were installed by Conner Homes in the vicinity of NE 151 St / 100 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$405,602.48.

Commissioner Ellis seconded the motion. It passed unanimously.

**(4). NEW BUSINESS**

(a). Sinang Lee Email Correspondence on Juanita Creek– Information Only

Dave Kaiser informed the Board on the Department of Ecology's study on the water quality of Juanita Creek. Information was given to Ms. Lee concerning the aging septic systems along the Creek and that sewer lines are available to the homes in the area. No motion was made. No action was taken.

**(5). STAFF REPORTS**

(a). Operations Report

Al Nelson presented the Operations Report to the Board.

(b). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

(c). General Manager Report

Fanny Yee reported on the Meet and Greet dinner with the City of Lake Forest Park on April 17, 2008 to the Commissioners that were not available to attend.

**(6). REGULAR SESSION - suspended**

**(7). EXECUTIVE SESSION**

Union Matters

At 6:43 p.m., the Board moved into Executive Session for thirty-one (31) minutes to discuss personnel matters pursuant to *RCW 42.30.140(4)(b)*.

At 7:04 Commissioner Peterson left the meeting.

**(8). REGULAR SESSION – resumed**

The meeting was adjourned at 7:14 p.m.

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D.A. Ellis

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D. Bruce Gardiner

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Robert Peterson

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Trudy C. Rolla

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Margaret R. Wiggins