

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

April 7, 2008

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Trudy Rolla at 6:02 p.m. on April 7, 2008. Commissioners Don Ellis, Bruce Gardiner and Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Alycien Cockbain, Human Resources Director; Dave Kaiser, Engineering Director; Eric Delfel, Engineering Consultant and Kelly Boswell, Executive Assistant. Commissioner Robert Peterson and Al Nelson had excused absences.

(1). CHANGE TO THE AGENDA

(2). CONSENT AGENDA

Commissioner Gardiner moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the March 17, 2008 Regular Board Meeting

(b). Vouchers:

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	162524 - 162607
Disbursement Amount:	\$594,972.62

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	162615 – 162618
Disbursement Amount:	\$29,785.92

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	162608 - 162614
Disbursement Amount:	\$126,434.49

(c). Electronic Transfers

Mid-month Payroll \$48,200.00

(d). Board Acceptance of Developer Extension Projects and Transfer of Owner Bill of Sale

Resolution 2008-04-02

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain sewer system improvements for the Sun Vista development project that have been installed by Sun Vista HOA, in the vicinity of NE 181 St / 64 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$23,786.96.

Commissioner Wiggins seconded the motion. It passed unanimously.

(3). NEW BUSINESS

(a). Alderwood Water & Wastewater District Wheeling Agreement

Commissioner Wiggins moved to approve the President of the Board to sign the Wheeling Agreement with Alderwood Water and Wastewater District on behalf of Northshore Utility District. Commissioner Ellis seconded the motion. It passed unanimously.

(b). Interfund Transfer from Maintenance Fund 2003 to Bond Fund

Commissioner Gardiner moved to approve the interfund transfer in the amount of \$1,478,023 from the Maintenance Fund to the 2003 Revenue Bond Fund. Commissioner Ellis seconded the motion. It passed unanimously.

(c). Lift Station No. 10 Replacement Project – Gravity Option

Commissioner Wiggins moved to authorize staff to request a scope of work from Gray & Osborne, Inc to prepare design drawings and permitting for a new gravity sewer main in order to eliminate Lift Station No. 10. Commissioner Ellis seconded the motion. It passed unanimously.

(4). STAFF REPORTS

(a). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

(5). DISCUSSION ITEM

The City of Lake Forest Park requested a 'Meet and Greet' with the District. The Board set April 17, 2008 as the date to host a gathering with Lake Forest Park.

(6). REGULAR SESSION - suspended

(7). EXECUTIVE SESSION

Personnel Matters

At 6:22 p.m., the Board moved into Executive Session for twenty (20) minutes, pursuant to *RCW 42.30.110(1)(g)*.

Union Matters

At 6:42 p.m., the Board moved into Executive Session for ten (10) minutes to discuss personnel matters pursuant to *RCW 42.30.140(4)(b)*.

The Board adjourned Executive Session at 6:52 p.m.

The meeting was adjourned at 6:52 p.m.

D.A. Ellis

D. Bruce Gardiner

Robert S. Peterson

Trudy C. Rolla

Margaret R. Wiggins