

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

March 17, 2008

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Trudy Rolla at 6:02 p.m. on March 17, 2008. Commissioners Don Ellis, Bruce Gardiner, Robert Peterson and Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Dave Jones, Fleet & Facilities Director; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Stephen Schommer, Information & Technology Director; Ken Enns, Engineering Consultant and Kelly Boswell, Executive Assistant.

(1). CHANGE TO AGENDA

Add item #4c - City of Kenmore Parks Appreciation

(2). UNION

Carl Lunak and Ken James addressed the Board on the continuing labor negotiations. No motion was made. No action was taken.

(3). CONSENT AGENDA

Commissioner Gardiner moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the March 3, 2008 Regular Board Meeting and the Special Meeting of March 10, 2008.

(b). Vouchers:

Fund:	Maintenance and Operation - Payroll
Fund Number:	11-406-0010
Voucher Nos:	104839 -104845
Disbursement Amount:	\$96,170.41

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	162450 - 162521
Disbursement Amount:	\$1,315,535.79

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	162522-162523

Disbursement Amount: \$2,031.35

Fund: Construction (Water) Fund

Fund Number: 11-406-3510

Voucher Nos.: 162524 - 162525

Disbursement Amount: \$4,560.18

(c). Electronic Transfers

End of Month Payroll	\$149,509.46
Payroll Taxes	\$71,083.97

(d). Board Acceptance of Developer Extension Projects and Transfer of Owner Bill of Sale

Resolution 2008-03-04

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain sewer system improvements for the Upright Short Plat development project that have been installed by Brian Highberger dba Upright Const., in the vicinity of NE 189 St / 40 PI NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$104,682.12.

Commissioner Wiggins seconded the motion. It passed unanimously.

(4). NEW BUSINESS

(a). Replace Carpet in Main Office

Commissioner Gardiner moved to approve the purchase of new carpet for the main office in the amount of \$14,103.13 including tax. Commissioner Ellis seconded the motion. It passed unanimously.

(b). Authorization to Bid – Contract 2008-05 PRV Rehab Project

Commissioner Gardiner moved to authorize the staff to proceed with the bidding for Contract 2008-05 PRV Rehabilitation Project. Commissioner Peterson seconded the motion. It passed unanimously.

In addition, Commissioner Wiggins requested that the Engineering Sub-Committee meet to discuss the project and visit a few of the PRV Stations. The meeting will take place within the next week.

(c). City of Kenmore Parks Appreciation Day

Commissioner Ellis moved to authorize a donation of \$500 (Gold Sponsorship Level) to the City of Kenmore for the Parks Appreciation Day held on April 26, 2008. Commissioner Peterson seconded the motion. It passed unanimously.

(5). STAFF REPORTS

(a). Operations Report

Al Nelson presented the Operations Report to the Board.

(b). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

(6). REGULAR SESSION - suspended

The regular session was suspended at 6:25 p.m. at which time Ken Enns, Carl Lunak and Ken James left the meeting.

(7). EXECUTIVE SESSION

Union Matters

At 6:25 p.m., the Board moved into Executive Session for twenty-eight (28) minutes to discuss personnel matters pursuant to *RCW 42.30.140(4)(b)*.

(8). REGULAR SESSION – continued

The meeting was adjourned at 6:53 p.m.

D.A. Ellis

D. Bruce Gardiner

Robert Peterson

Trudy C. Rolla

Margaret R. Wiggins