

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

March 3, 2008

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Trudy Rolla at 6:03 p.m. on March 3, 2008. Commissioners Don Ellis, Bruce Gardiner, Robert Peterson and Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Dave Kaiser, Engineering Director; Stephen Dennehy, Sr. Engineer; Ken Enns, Engineering Consultant; Kelly Boswell, Executive Assistant and John Parnass, Construction Attorney.

(1). PUBLIC

Rate Adjustment Hearing – Second of Two

The Rate Adjustment Public Hearing was opened at 6:03 p.m. No customers were in attendance and no comments were heard. The Hearing was closed at 6:04 p.m. No motion was made. No action was taken.

(2). CHANGE TO THE AGENDA

(3). CONSENT AGENDA

Commissioner Gardiner moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the February 25, 2008 Regular Board Meeting

(b). Vouchers:

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	162390 - 162439
Disbursement Amount:	\$88,502.04

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	162446 – 162449
Disbursement Amount:	\$87,289.04

Fund:	Construction (Sewer) Fund
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Fund Number: 11-406-3010
Voucher Nos.: 162440 - 162445
Disbursement Amount: \$263,021.95

(c). Electronic Transfers

Mid-month Payroll \$49,400.00

(d). Board Acceptance of Developer Extension Projects and Transfer of Owner Bill of Sale

Resolution 2008-03-01

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain sewer system improvements for the Hawthorne Glen development project that have been installed by Hultquist Homes Inc, in the vicinity of NE 166 St / 84 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$192,204.87.

Resolution 2008-03-02

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain water system improvements for the Hawthorne Glen development project that were installed by Hultquist Homes in the vicinity of NE 166 St / 84 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$191,208.91.

Commissioner Ellis seconded the motion. It passed unanimously.

(4). NEW BUSINESS

(a). Award of Contract 2008-02 Lift Station No. 14 Replacement Project

Moved to Executive Session

(b). 2008 Update of the Comprehensive Rates

The Comprehensive Rates for 2008 was moved to a Special Board Meeting set for March 10, 2008 at 6:00 p.m.

(5). **REGULAR SESSION** - suspended

(6). **EXECUTIVE SESSION**

Legal Matters

At 6:07 p.m., the Board moved into Executive Session for eleven (11) minutes, pursuant to *RCW 42.30.110(1)(i)*.

(7). **REGULAR SESSION** - continued

Award of Contract 2008-02 Lift Station No. 14 Replacement Project

After returning from Executive Session, Commissioner Gardiner moved to except the lowest responsive bid for Contract 2008-02 and award the Contract to Buno Construction in the amount of \$1,257,413.85 including tax and authorize the General Manager to execute the contract documents. Commissioner Ellis seconded the motion. The motion passed unanimously.

(8). **REGULAR SESSION** - suspended

At which time Stephen Dennehy, Ken Enns and John Parnass left the meeting.

(9). **EXECUTIVE SESSION**

Union Matters

At 6:28 p.m., the Board moved into Executive Session for five (5) minutes to discuss personnel matters pursuant to *RCW 42.30.140(4)(b)*.

The Board adjourned Executive Session at 6:33 p.m.

The meeting was adjourned at 6:33 p.m.

D.A. Ellis

D. Bruce Gardiner

Robert S. Peterson

Trudy C. Rolla

Margaret R. Wiggins