

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF  
NORTHSHORE UTILITY DISTRICT**

February 4, 2008

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Trudy Rolla at 6:03 p.m. on February 4, 2008. Commissioners Bruce Gardiner, Robert Peterson and Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Eric Delfel, Engineering Consultant and Kelly Boswell, Executive Assistant. Commissioner Ellis had an excused absence.

**(1). CHANGE TO THE AGENDA**

**(2). CONSENT AGENDA**

Commissioner Gardiner moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the January 28, 2008 Regular Board Meeting

(b). Vouchers:

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	162222 - 162289
Disbursement Amount:	\$366,745.86

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	162297 – 162300
Disbursement Amount:	\$156,308.09

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	162290 - 162296
Disbursement Amount:	\$258,351.08

(c). Electronic Transfers

Mid-month Payroll \$49,950.00

Commissioner Peterson seconded the motion. It passed unanimously.

**(3). NEW BUSINESS**

(a). 135/HPD Water Main Replacement (C830)

Staff informed the Board of the bids received for the main replacement project. As the lowest bidder, Buno Construction will be awarded the contract in the amount of \$89,031.20 including tax. No motion was made. No action was taken.

(b). Donation of Funds to WASWD Section IV Meetings – Consultant Fees

Commissioner Gardiner moved to approve a donation of \$600.00 to Cedar River Water & Sewer District to help pay for the consultants fees for the Section IV meetings. Commissioner Wiggins seconded the motion. The motion passed unanimously.

**(4). DISCUSSION ITEM**

(a). District Counsel to Attend Board Meetings

Board directed Staff to have Counsel present at Board meetings by invitation only when there is an agenda item needing legal advice.

**(5). STAFF REPORTS**

(a). Operations Report

The Operations Report was presented to the Board.

(b). Engineering Report

The Engineering Report was presented to the Board.

**(6). COMMISSIONER REPORT**

Commissioner Rolla reported on House Bill 3185, that provides for a water system acquisition and rehabilitation program.

**(7). REGULAR SESSION - suspended**

**(8). EXECUTIVE SESSION**

Legal Matters

At 6:29 p.m., the Board moved into Executive Session for eight (8) minutes, pursuant to *RCW 42.30.110(1)(i)*.

Personnel Matters

At 6:37 p.m., the Board moved into Executive Session for twenty-seven (27) minutes, pursuant to *RCW 42.30.110(1)(g)*.

Union Matters

At 7:04 p.m., the Board moved into Executive Session for sixteen (16) minutes to discussed personnel matters pursuant to *RCW 42.30.140(4)(b)*.

The Board adjourned Executive Session at 7:20 p.m.

The meeting was adjourned at 7:20 p.m.

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D.A. Ellis

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D. Bruce Gardiner

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Robert S. Peterson

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Trudy C. Rolla

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Margaret R. Wiggins