

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

January 28, 2008

A special meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Trudy Rolla at 6:01 p.m. on January 28, 2008. Commissioners Don Ellis, Bruce Gardiner, Robert Peterson and Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Dave Jones, Fleet & Facilities Director; Dave Kaiser, Engineering Director; Ken Enns, Engineering Consultant and Kelly Boswell, Executive Assistant.

(1). CHANGE TO AGENDA

(2). CONSENT AGENDA

Commissioner Ellis moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the January 7, 2008 Regular Board Meeting.

(b). Vouchers:

| | |
|----------------------|-------------------------------------|
| Fund: | Maintenance and Operation - Payroll |
| Fund Number: | 11-406-0010 |
| Voucher Nos: | 104825 -104831 |
| Disbursement Amount: | \$95,749.48 |

| | |
|----------------------|---------------------------|
| Fund: | Maintenance and Operation |
| Fund Number: | 11-406-0010 |
| Voucher Nos.: | 162149 - 162220 |
| Disbursement Amount: | \$1,511,583.02 |

| | |
|----------------------|---------------------------|
| Fund: | Construction (Sewer) Fund |
| Fund Number: | 11-406-3010 |
| Voucher Nos.: | 162059 |
| Disbursement Amount: | \$225.97 |

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|----------------------|---------------------------|
| Fund: | Construction (Water) Fund |
| Fund Number: | 11-406-3510 |
| Voucher Nos.: | 162221 |
| Disbursement Amount: | \$625,144.52 |

(c). Electronic Transfers

| | |
|----------------------|--------------|
| End of Month Payroll | \$154,086.30 |
| Payroll Taxes | \$76,290.78 |

Commissioner Gardiner seconded the motion. It passed unanimously.

(3). NEW BUSINESS

(a). 135/HPD Water Main Replacement (C830)

Commissioner Gardiner moved to authorize staff to proceed with the Water Main Replacement Project as emergency work and based upon the bids solicited, award the project in an amount not to exceed \$150,000. Commissioner Wiggins seconded the motion. It passed unanimously.

(b). Contact 2007-01; 118/80, Tolt 91, 68/HPD, 134/64 Sewer and Water Project (C807)

Commissioner Ellis moved to ratify the General Manager's action to execute the emergency Change Order issued to Buno Construction in the amount of \$92,074.95 including tax for the construction of the additional 150 LF of sewer main to complete the sewer system build-out in the 7000 Block of NE 129th Street. The Board requested from staff, that in the future they get authorization from three (3) members of the Board at the time of the emergency. Commissioner Peterson seconded the motion. It passed unanimously.

(c). Authorization to Bid – Contract 2008-02; Lift Station No. 14 Replacement Project

Commissioner Ellis moved to authorize staff to proceed with bidding for Contract 2008-02. Commissioner Wiggins seconded the motion. It passed unanimously.

(d). Approval to Purchase one (1) 2008 Chevrolet Colorado Pickup for Operations

Commissioner Ellis moved to approve the purchase one (1) Colorado pickup from Dwayne Lane's of Arlington Chevrolet in the amount of \$22,325.76 including tax. Commissioner Wiggins seconded the motion. It passed unanimously.

(e). Approval to Purchase one (1) 2008 GMC W-Series Truck & CCTV Equipment for Truck #82

(1). Commissioner Gardiner moved to approve the purchase one (1) 2008 GMC W-Series cab-over from Husky Truck LLC in the amount of \$63,212.60 including tax. Commissioner Ellis seconded the motion. It passed unanimously.

(2). Commissioner Ellis moved to approve the purchase of CCTV equipment for Truck #82 in the amount of \$132,953.80 including tax. Commissioner Gardiner seconded the motion. It passed unanimously.

(f). Approval to Purchase one (1) Walk Behind Street Saw for Asphalt or Concrete

Commissioner Ellis moved to approve the purchase of a Mecco walk behind street saw for asphalt or concrete in the amount of \$19,646.65 including tax. Commissioner Peterson seconded the motion. It passed unanimously.

(4). STAFF REPORTS

(a). Operations Report

Dave Jones presented the Operations Report to the Board.

(b). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

(c). Commissioners Report

Commissioner Ellis reported on the King County Investment Pool meeting that he and Fanny Yee attended.

(5). REGULAR SESSION - suspended

The regular session was suspended at 6:37 p.m. at which time Ken Enns left the meeting.

(6). EXECUTIVE SESSION

Personnel Matter

At 6:37 p.m., the Board moved into Executive Session for eleven (11) minutes, pursuant to *RCW 42.30.110(1)(g)*.

(7). REGULAR SESSION – continued

The meeting was adjourned at 6:48 p.m.

D.A. Ellis

D. Bruce Gardiner

Robert Peterson

Trudy C. Rolla

Margaret R. Wiggins