

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

October 15, 2007

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Don Ellis at 6:08 p.m. on October 15, 2007. Commissioners Trudy Rolla, Margaret Wiggins and Kinnon Williams were present. Also present were Fanny Yee, General Manager; Al Nelson, Operations Director and Kelly Boswell, Executive Assistant. Commissioner Gardiner had an excused absence. Commissioner Wiggins left the meeting at 6:17 p.m. to attend a WASWD Section 4 meeting in Tukwila concerning King County issue of high importance.

(1). PUBLIC HEARING

Public Lighting Hearing – Area 313 - Kirkwood

The Public Hearing was opened at 6:08 p.m. No customers were in attendance and hearing no comments, the Hearing was closed at 6:09 p.m.

(2). CHANGE TO AGENDA

Item 4b was added.

(3). CONSENT AGENDA

Commissioner Rolla moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the October 1, 2007 Regular Board Meeting.

(b). Vouchers:

Fund:	Maintenance and Operation - Payroll
Fund Number:	11-406-0010
Voucher Nos.:	104805 – 104810
Disbursement Amount:	\$88,560.63

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	161657 - 161741
Disbursement Amount:	\$1,349,431.19

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	161742
Disbursement Amount:	\$678.45

(c). Electronic Transfers

End of Month Payroll	\$142,932.49
Payroll Taxes	\$66,120.59

Commissioner Williams seconded the motion. It passed unanimously.

(4). NEW BUSINESS

(a). Intent to form Lighting Area 312

Commissioner Rolla motioned to approve Resolution 2007-10-03 creating Lighting Area No. 312 – Heritage Bissell with the following conditions: 1) That NUD verifies that there will be no back billing from PSE; 2) that 51% of the Development has agreed to the lighting area; 3) Verify that King County owns one of the Lights in the development and 4) that the residences of the development are made aware in writing that there will a Public Hearing on November 5, 2007. Commissioner Williams seconded the motion. It passed unanimously.

Resolution 2007-10-03

A RESOLUTION of the Board of Commissioners of Northshore Utility District establishing the formation of Lighting Area 312, for the plat of Heritage Bissell in vicinity of NE 132 St / 79 Ave NE, Kirkland, WA.

(b). Customer's Request

A ratepayer's correspondence with Al Nelson was shared with the Board and discussed in detail. The customer is disputing a bill that he received in July and would like an adjustment on his account. The Board directed Al Nelson to respond to the customer and explain the District's policy on Leak Adjustments and the Boards decision that there would not be a credit to his account.

(5). STAFF REPORTS

(a). Operations Report

Al Nelson presented the Operations Report to the Board.

(6). REGULAR SESSION - suspended

The regular session was suspended at 6:49 p.m.

(7). EXECUTIVE SESSION

Personnel Matters

At 6:49 p.m., the Board moved into Executive Session for eight (8) minutes to discussed personnel matters pursuant to *RCW 42.30.110(1)(g)*.

(8). REGULAR SESSION – continued

The meeting was adjourned at 6:57 p.m.

D.A. Ellis

D. Bruce Gardiner

Trudy C. Rolla

Margaret R. Wiggins

Kinnon W. Williams