

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

August 6, 2007

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Don Ellis at 6:00 p.m. on August 6, 2007. Bruce Gardiner, Trudy Rolla, Margaret Wiggins and Kinnon Williams were present. Also present were Fanny Yee, General Manager; Dave Jones, Fleet & Facilities Director; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Ken Enns, Consulting Engineer and Kelly Boswell, Executive Assistant.

(1). PUBLIC

Ratepayer High, addressed the Board on a street lighting issue in his neighborhood. He would like a large tree trimmed under the streetlight so there is adequate lighting. PSE said the light is on private property and that owner would have to trim the tree. NUD has nothing to do with the electrical utility and directed him to the City of Kenmore but as a courtesy Commissioner Williams and Ellis said they would go by and look at the light post to see if it is in the right of way or on private property and then get back to Mr. High.

(2). CHANGES TO THE AGENDA

(3). CONSENT AGENDA

Commissioner Gardiner moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the July 17, 2007 Regular Board Meeting.

(b). Vouchers:

Fund:	Maintenance and Operation - Payroll
Fund Number:	11-406-0010
Voucher Nos.:	104789
Disbursement Amount:	\$550.00
Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	161231 - 161332

Disbursement Amount:	\$817,555.17
Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	161338 - 161341
Disbursement Amount:	\$14,226.45
Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	161333 - 161337
Disbursement Amount:	\$145,461.82

(c). Electronic Transfers

Payroll \$50,155.00

(d). Board Acceptance of Developer Extension Projects and Transfer of Ownership by Bill of Sale.

Resolution 2007-08-02

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain sewer system improvements for the Osgood development project that have been installed by Chateau Construction & Development, in the vicinity of NE 183 St / 80 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$73,593.77.

Resolution 2007-08-03

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain water system improvements for the Osgood development project that were installed by Chateau Construction & Development in the vicinity of NE 183 St / 80 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$60,062.93.

Resolution 2007-08-04

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and

construction of certain water system improvements for the Soligon development project that were installed by Brian Soligon in the vicinity of NE 124 ST / 87 Ct NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$26,367.03.

Resolution 2007-08-05

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain water system improvements for the Eastside Foursquare Church development project that were installed by Eastside Foursquare Church in the vicinity of NE 145 St / 100 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$32,908.03.

Resolution 2007-08-07

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain water system improvements for the Wynfield Meadows development project that were installed by Harbour Homes in the vicinity of NE 200 St / 80 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$279,464.82.

Resolution 2007-08-08

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain sewer system improvements for the Wynfield Meadows development project that have been installed by Harbour Homes, in the vicinity of NE 200 St / 80 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$298,395.60.

Commissioner Rolla seconded the motion. It passed unanimously.

(4). NEW BUSINESS

(a). King County Sewage Treatment Contract

Fanny Yee gave the Board an update of the King County Sewage Treatment Contract that was discussed at the last MWPAAC meeting she attended. No motion was made. No action was taken.

- (b). Close GO Bond, refunding 1985 Bond and 95 Revenue Bond Fund and move the Balance to 2003 Bond

Commissioner Gardiner moved to adopt Resolution 2007-08-01 approving the closing of the Refunding Bond, 95 Revenue Bond and the GO Bond and move the balances to the 2003 Bond Fund. Commissioner Williams seconded. It passed unanimously.

Resolution 2007-08-01

A RESOLUTION of the Board of Commissioners of Northshore Utility District approving the closure of three (3) obsolete bond funds and transferring all remaining balances to the current bond fund.

- (c). Washington State Treasury – Local Government Investment Pool

Commissioner Rolla moved to adopt Resolution 2007-08-06 authorizing the investment of the District's monies into the Washington State Treasury – local government investment pool. Commissioner Williams seconded the motion. It passed unanimously.

Resolution 2007-08-06

A Resolution authorizing investment of the Northshore Utility District's monies in the Washington state treasury - local government investment pool.

- (d). Approval to Purchase Two 2008 Chevrolet Colorado Pickups

Commissioner Gardiner moved to authorize the purchase of two (2) 2008 Chevrolet pickups for the Operations department. Commissioners Williams seconded the motion. It passed unanimously.

- (e). Purchase of an Aerial Personnel Lift for Operation and Facilities

Commissioner Gardiner moved to approve the purchase one (1) JLG 40H 4WD Personnel Lift. Commissioner Wiggins seconded the motion. It passed unanimously.

- (f). Water Main Replacement (C822)

At the July 9, 2007 Board Meeting the Board approved a motion to add 134/64 Emergency Water Main Replacement project (C822) to one of the existing CIP Contracts (2007-01, C807) by change order based on bids. The Change Order was for repair and upgrade of a water main that had a patch job after construction in the area broke

the 8" pipe. The two companies working in the district on pipe projects were contacted for bids to reduce costs and time to complete the work. One bid came in under engineer's estimate and was accepted. Dave Kaiser informed the Board that the contract was awarded to Buno Construction. The Bid came in under the Engineering estimate at \$184,340.48. No motion was made. No action was taken.

(5). STAFF REPORTS

(a). Operations Report

The Operations Report was presented to the Board.

(b). Engineering Report

The Engineering Report was presented to the Board

(c). General Manager Report

The General Manager gave an overview of the cost analysis of the Seattle Public Utilities Water Contract to the Board.

(6). REGULAR SESSION - suspended

The regular session was suspended at 6:50 p.m., at which time the Ken Enns left the meeting.

(7). EXECUTIVE SESSION

Litigation Matter

At 6:50 p.m., the Board moved into Executive Session for five (5) minutes, pursuant to *RCW 42.30.110(1)(i)*.

The Board adjourned Executive Session at 6:55 p.m.

The meeting was adjourned at 6:55 p.m.

D.A. Ellis

D. Bruce Gardiner

Trudy C. Rolla

Margaret R. Wiggins

Kinnon W. Williams