

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF  
NORTHSHORE UTILITY DISTRICT**

July 16, 2007

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Don Ellis at 6:03 p.m. on July 16, 2007. Commissioners Bruce Gardiner, Trudy Rolla, Margaret Wiggins were present. Also present were Fanny Yee, General Manager; Dave Kaiser, Engineering Director; Al Nelson, Operations Director and Kelly Boswell, Executive Assistant. Kinnon Williams had an excused absence.

**(1). CHANGES TO THE AGENDA**

**(2). CONSENT AGENDA**

Commissioner Gardiner moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the July 9, 2007 Regular Board Meeting.

(b). Vouchers:

Fund:	Maintenance and Operation - Payroll
Fund Number:	11-406-0010
Voucher Nos.:	104781 - 104788
Disbursement Amount:	\$149,129.86

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	161144 - 161229
Disbursement Amount:	\$781,702.98

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	161053 - 161054
Disbursement Amount:	\$743.69

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	161230
Disbursement Amount:	\$446.77

(c). Electronic Transfers

End of Month Payroll \$142,627.67

Payroll Taxes \$68,152.02

Commissioner Wiggins seconded the motion. It passed unanimously.

**(4). STAFF REPORTS**

(a). Operations Report

Al Nelson presented the Operations Report to the Board.

(b). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

**(5). REGULAR SESSION - suspended**

**(6). EXECUTIVE SESSION**

Litigation Matters

At 6:24 p.m., the Board moved into Executive Session for six (6) minutes to discuss litigation matters, pursuant to *RCW 42.30.110(1)(i)*. No motion was made. No action was taken.

**(7). REGULAR SESSION – continued**

(a). Escrow closing on property 18120 68<sup>th</sup> Ave NE, Kenmore; Resolution 2007-07-03

Commissioner Gardiner moved to authorize the President of the Board to sign the closing documents for the sale of 18120 68<sup>th</sup> Ave NE, Kenmore, to the City of Kenmore. Commissioner Rolla seconded the motion. It passed unanimously.

**Resolution 2007-07-03**

A RESOLUTION of the Board of Commissioners of Northshore Utility District authorizing the escrow closing of the property located at 18120 – 68<sup>th</sup> Ave NE, Kenmore, Washington.

The meeting was adjourned at 6:33 p.m.

---

D.A. Ellis

---

D. Bruce Gardiner

---

Trudy C. Rolla

---

Margaret R. Wiggins

---

Kinnon W. Williams