

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

May 21, 2007

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Don Ellis at 6:05 p.m. on May 21, 2007. Commissioners Bruce Gardiner, Trudy Rolla, Margaret Wiggins and Kinnon Williams were present. Also present were Fanny Yee, General Manager; Dave Jones, Fleet and Facilities Director; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Steve Schommer, Technology Director and Kelly Boswell, Executive Assistant. Mick Holte, Union representative was also in attendance.

(1). CHANGES TO THE AGENDA

(2). CONSENT AGENDA

Commissioner Gardiner moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the May 7, 2007 Regular Board Meeting.

(b). Vouchers:

Fund:	Maintenance and Operation - Payroll
Fund Number:	11-406-0010
Voucher Nos.:	104762 - 104769
Disbursement Amount:	\$90,148.33

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	160836 - 160902
Disbursement Amount:	\$942,231.89

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	160907-160910
Disbursement Amount:	\$38,636.98

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	160903- 16906
Disbursement Amount:	\$51,259.54

(c). Electronic Transfers

End of Month Payroll \$145,654.60
Payroll Taxes \$70,516.41

(d). Board Authorization of New Developer Extension Agreements

Resolution 2007-05-04

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain sewer system improvements for the Campbell Short Plat development project that have been installed by TEC Homes Inc., in the vicinity of NE 147 St / 88 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$120,149.64.

Resolution 2007-05-05

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain water system improvements for the Campbell Short Plat development project that were installed by TEC Homes Inc in the vicinity of NE 147 St / 88 Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$70,578.63.

Resolution 2007-05-06

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain water system improvements for the Luke Plat development project that were installed by Luke Kenmore, LLC in the vicinity of NE 147TH Street / 81ST Ave NE as complete; and to accept the transfer of ownership of these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$54,348.98.

Resolution 2007-05-07

A RESOLUTION of the Northshore Utility District Board of Commissioners to accept the Developer Extension Agreement and construction of certain sewer system improvements for the Luke Plat development project that have been installed by Luke Kenmore, LLC, in the vicinity of NE 147TH Street / 81ST Ave NE as complete; and to accept the transfer of ownership of

these improvements from the developer to Northshore Utility District by Bill Of Sale in the amount of \$31,783.16.

Commissioner Rolla seconded the motion. It passed unanimously.

(3). NEW BUSINESS

(a). Approve Purchase of one Bomag Roller Model number BW900-2

Commissioner Wiggins moved to approve the purchase of a Bomag Roller in the amount of \$15,404.83. Commissioner Rolla seconded. It passed unanimously.

(b). Approval to Purchase one PK-40H Patch King Asphalt Heater with Tac Tank

Commissioner Williams moved to approve the purchase of a PK-40H Patch King Asphalt Heater with Tac Tank in the amount of \$53,157.04. Commissioner Gardiner seconded. It passed unanimously.

(c). Annual Software Maintenance for ESRI/GIS Software

Commissioner Gardiner moved to authorize the General Manager to sign the ESRI 2007/2008 software maintenance agreement in the amount of \$13,227.26. Commissioner Rolla seconded. It passed unanimously.

(d). Proposed Development Extension at NE 160th St and 1-405 by Seawest Investment Associates

Commissioner Williams requested to address this matter after discussion in Executive Session.

(e). Contract 2007-01 Tolt/91 Easement Purchase

Commissioner Rolla moved to authorize staff to proceed with the purchase of the Tolt/91-1 easement for \$11,197.00. Commissioner Williams seconded. It passed unanimously.

(5). STAFF REPORTS

(a). Operations Report

Al Nelson presented the Operations Report to the Board.

(b). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

(7). REGULAR SESSION - suspended

The regular session was suspended at 6:30 p.m., at which time Mick Holte left the meeting.

(8). EXECUTIVE SESSION

Litigation Matters

At 6:30 p.m., the Board moved into Executive Session for twenty (20) minutes, pursuant to *RCW 42.30.110(1)(i)*.

(9). REGULAR SESSION – continued

(a). Proposed Development Extension at NE 160th St and 1-405 by Seawest Investment Associates

Board directed staff to send a letter to the attorney for Seawest Investment Associates informing them of the Districts decision on Lift Station #19. At this time, the developer will need to pay for the entire upgrade costs to the station if they wish to connect to the sewer system. The District would reimburse the developer for all of the interim upgrade costs if a gravity system were possible in the future to eliminate Lift Station #19.

10). PUBLIC

Richard Wayman of Full Maintenance Landscape addressed the Board on Sub-Leasing a portion of the Old North Office Site. The Board agreed to the sub-lease if the City of Kenmore would sign an amendment to the Sales Purchase Agreement stating that the District would not be liable if any damages occurred to the property.

The meeting was adjourned at 6:58 p.m.

D.A. Ellis

D. Bruce Gardiner

Trudy C. Rolla

Margaret R. Wiggins

Kinnon W. Williams