

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

November 20, 2006

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Bruce Gardiner at 6:01 p.m. on November 20, 2006. Commissioners Don Ellis and Trudy Rolla were present. Commissioner Kinnon Williams arrived at 6:16 p.m. Also present were Fanny Yee, General Manager; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Mary O'Day, Finance Director and Kelly Boswell, Executive Assistant. Commissioner Wiggins has an excused absence.

(1). CHANGES TO THE AGENDA

(2). PUBLIC – 6:02 p.m.

Ratepayer Von Somoff addressed the Board on the problems that she had during the replacement of the water service line to her home. Ms. Von Somoff expressed her disappointment with the District on how they handled the problems that she experienced. The Board explained that they would look into her complaints and pass on her claim to the Insurance Company. No motion was made. No action was taken.

(3). CONSENT AGENDA

Commissioner Williams moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the November 20, 2006 Regular Board Meeting.

(b). Vouchers:

Fund:	Maintenance and Operation - Payroll
Fund Number:	11-406-0010
Voucher Nos.:	159852 - 159935
Disbursement Amount:	\$1,189,767.52

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	104677 - 104685
Disbursement Amount:	\$84,126.51

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	159938

Disbursement Amount: \$14,768.46

(c). Electronic Transfers

End of Month Payroll \$139,934.93
Payroll Taxes \$66,477.68

Commissioner Ellis seconded the motion. It passed unanimously.

(3). NEW BUSINESS

(a). NUD Decant Facility Feasibility Study (C735)

Dave Kaiser provided information to the Board on the feasibility and costs for a Decant Facility to be construction on the District Headquarters property. No motion was made. No action was taken.

(b). Interfund transfer from Maintenance Fund to 2003 Bond Fund – Resolution 2006-11-06

Commissioner Rolla moved to adopt Resolution 2006-11-06, which approves the interfund transfer in the amount of \$1,522,791 from the Maintenance Fund to the 2003 Bond Fund effective November 20, 2006.

Resolution 2006-11-06

A RESOLUTION of the Board of Commissioners of Northshore Utility District to approve the interfund transfer of \$1,522,791 from the Maintenance Fund to the 2003 Revenue Bond Fund to provide for fiscal year 2007 bond interest and principal payments as well as meeting the debt service requirements of the bond covenants.

Commissioner Williams seconded the motion. It passed unanimously.

(c). Credit Card Processing – Resolution 2006-11-05

Commissioner Williams moved to adopt Resolution 2006-11-05 authorizing the District to begin accepting credit card payment transactions using KeyBank (NOVA) processing services.

Resolution 2006-11-05

A RESOLUTION of the Board of Commissioners of Northshore Utility District to accept credit card payments by District customers for utility service billings, made in person at the District Office and via the Internet linked to the District web page.

Commissioner Rolla seconded the motion. It passed unanimously.

(4). STAFF REPORTS

(a). Operations Report

Al Nelson presented the Operations Report to the Board.

(b). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

(5). REGULAR SESSION - suspended

(6). EXECUTIVE SESSION

(a). Customer Complaint

At 6:43 p.m., the Board moved into Executive Session for 19 minutes, pursuant to *RCW 42.30.110(i)*. No motion was made. No action was taken.

(7). REGULAR SESSION – continued

At 7:02 p.m., the regular session resumed. The meeting was adjourned at 7:02 p.m.

D.A. Ellis

D. Bruce Gardiner

Trudy C. Rolla

Margaret R. Wiggins

Kinnon W. Williams