

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF  
NORTHSHORE UTILITY DISTRICT**

**May 1, 2006**

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Bruce Gardiner at 6:00 p.m. on May 1, 2006. Commissioners Don Ellis, Trudy Rolla, Margaret Wiggins and Kinnon Williams were present. Also present were Fanny Yee, General Manager; Dave Kaiser, Engineering Director; Al Nelson, Operations Director; Mary O'Day, Finance Director; Ken Enns, Engineering Consultant, and Kelly Boswell, Executive Assistant.

**(1). CHANGES TO THE AGENDA**

None

**(2). CONSENT AGENDA**

Commissioner Williams moved to approve the consent agenda consisting of the following:

- (a). Minutes: Minutes of the April 17, 2006, Regular Board Meeting.
- (b). Vouchers:

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	158721 - 158707
Disbursement Amount:	\$115,422.28

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	158708 - 158713
Disbursement Amount:	\$342,802.45

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	158714 - 158716
Disbursement Amount:	\$45,275.56

- (c). Electronic Transfers

Mid-Month Payroll   \$48,175.00

Commissioner Ellis seconded the motion. It passed unanimously.

### **(3). NEW BUSINESS**

(a). Brightwater Easement Negotiations

Board directed staff to continue negotiations with King County to come to an agreement on the subsurface easement work under and along the perimeter of the Lake Forest Park reservoir. No Motion was made. No action was taken.

(b). Interfund Loan from the Maintenance Fund to the Sewer Construction Fund

Commissioner Williams made a motion to approve the Interfund Loan. Commissioner Rolla seconded the motion. It passed unanimously.

(c). Mr. Denny Sumner – Water Main Installation Costs

Board directed staff to make an offer to Mr. Sumner to participate in the cost of the installation of the new water main. No motion was made. No action was taken.

(d). 118/72 Sewer Extension Project

Commissioner Rolla moved to authorize a change order to Gray & Osborne to prepare the topographic survey for the sewer extension project. Commissioner Williams seconded the motion. It passed unanimously.

(e). 68/HPD Sewer Services – Denny Heights

Staff informed the Board that the property owners in the Denny Heights vicinity wish to extend sewer services to the area. Board referred the issue to Engineering Sub-Committee. No motion was made. No action was taken.

(f). Contract 2006-03 ULID #115 Property Owner Waiver of Protest

Information was given to the Board on the status of the ULID. No motion was made. No action was taken.

### **(4). STAFF REPORTS**

(a). Operations Report

Al Nelson presented the Operations Report to the Board.

(b). Engineering Report

Dave Kaiser presented the Engineering Report to the Board.

**(5). REGULAR SESSION**

The regular session ended at 6:35 p.m.

**(6). EXECUTIVE SESSION**

Potential Litigation Matters

At 6:36 p.m., the Board adjourned into Executive Session for ten minutes to discuss potential litigation matters, pursuant to *RCW 42.30.110(l)(f)*. The Board adjourned the Executive Session at 6:46 p.m.

**REGULAR SESSION – Continued**

At 6:47 p.m. the Board returned to regular session.

The meeting was adjourned at 6:48 p.m.

---

D.A. Ellis

---

D. Bruce Gardiner

---

Trudy C. Rolla

---

Margaret R. Wiggins

---

Kinnon W. Williams