

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
NORTHSHORE UTILITY DISTRICT**

November 7, 2005

A regular meeting of the Board of Commissioners of the Northshore Utility District was held at the District office and called to order by Commissioner Trudy Rolla at 6:05 p.m. on November 7, 2005. Commissioners Don Ellis, Bruce Gardiner, Margaret Wiggins and Kinnon Williams were present. Also present were Fanny Yee, General Manager; Alycien Cockbain, Human Resources Director, Dave Jones, Fleet & Facilities Director, Dave Kaiser, Engineering Director; Mary O'Day, Finance Director, and Ken Enns, Engineering Consultant.

(1). CHANGES TO THE AGENDA

None

(2). CONSENT AGENDA

Commissioner Williams moved to approve the consent agenda consisting of the following:

(a). Minutes: Minutes of the October 17, 2005 Regular Board Meeting.

(b). Vouchers:

Fund:	Maintenance and Operation
Fund Number:	11-406-0010
Voucher Nos.:	157747 – 157838
Disbursement Amount:	\$1,284,103.47

Fund:	Construction (Sewer) Fund
Fund Number:	11-406-3010
Voucher Nos.:	157839
Disbursement Amount:	\$858.56

Fund:	Construction (Water) Fund
Fund Number:	11-406-3510
Voucher Nos.:	157840 – 157845
Disbursement Amount:	\$177,844.55

(d). Electronic Transfers

Mid Month Payroll \$46,100.00

Commissioner Ellis seconded the motion. It passed unanimously.

(3). NEW BUSINESS

- (a). Interfund loan from the Maintenance Fund to the Water Construction Fund.

Commissioner Williams moved to approve the interfund loan of \$500,000 from Maintenance Fund to the Water Construction Fund effective November 7, 2005.

Resolution No. 2005-11-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE NORTHSORE UTILITY DISTRICT APPROVING AN INTERFUND LOAN IN THE AMOUNT OF \$500,000 FROM THE MAINTENANCE FUND TO THE WATER CONSTRUCTION FUND TO FINANCE CAPITAL EXPENDITURES FOR SEVERAL OUTSTANDING PROJECTS AND A TRANSFER TO FUND SUCH LOAN, AND DECLARING THE BOARD'S INTENT THAT SUCH LOAN SHALL BE REPAID AND THE MAINTENANCE FUND SHALL BE REIMBURSED FROM THE PROCEEDS OF TAX EXEMPT BONDS OR OTHER OBLIGATIONS.

Commissioner Ellis seconded the motion. It passed unanimously.

- (b). Interfund loan from the Maintenance Fund to the Sewer Construction Fund.

Commissioner Williams moved to approve the interfund loan of \$500,000 from Maintenance Fund to the Sewer Construction Fund effective November 7, 2005.

Resolution No. 2005-11-02

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE NORTHSORE UTILITY DISTRICT APPROVING AN INTERFUND LOAN IN THE AMOUNT OF \$500,000 FROM THE MAINTENANCE FUND TO THE SEWER CONSTRUCTION FUND TO FINANCE CAPITAL EXPENDITURES FOR SEVERAL OUTSTANDING PROJECTS AND A TRANSFER TO FUND SUCH LOAN, AND DECLARING THE BOARD'S INTENT THAT SUCH LOAN SHALL BE REPAID AND THE MAINTENANCE FUND SHALL BE REIMBURSED FROM THE PROCEEDS OF TAX EXEMPT BONDS OR OTHER OBLIGATIONS.

Commissioner Ellis seconded the motion. It passed unanimously.

(c). Purchase approval for Cab & Chassis – Safety Truck.

Commissioner Ellis moved to approve the purchase of one new 2006 cab and chassis for \$17,597.00 plus tax and to the surplus of Truck no. 33 for disposition sale. Commissioner Gardiner seconded the motion. It passed unanimously.

(d). Ms. Darla Stringham – Customer located at 12202 97th PL NE, Kirkland WA 98034

Staff presented information about inquiries from Ms. Darla Stringham. No motion made. No action taken.

(e). Developer Extension Procedure Manual

Staff presented a copy of the completed Developer Extension Procedure Manual. Staff is presently working on updating policy and procedure Eng2 for Board approval. No motion made. No action taken.

(4). STAFF REPORTS

- (a). The Operations Report was presented to the Board.
- (b). Dave Kaiser presented the Engineering Report to the Board.

(5). CORRESPONDENCE / INFORMATION ITEMS

(a). Newsletter – 2004 Issue No. 5

Staff presented the 2005 Issue No. 5 Newsletter to the Board for review and comment. Commissioner Ellis moved to authorize the purchase of up to \$125,000 of storable emergency water for distribution to single-family residents in the District and resale to our customers. Commissioner Gardiner seconded the motion. It passed unanimously.

(6). REGULAR SESSION

The regular session of the meeting adjourned at 7:38 p.m., at which time Dave Jones, Dave Kaiser, Mary O'Day and Ken Enns left.

(7). EXECUTIVE SESSION

Sound Transit

At 7:38 p.m., the Board adjourned into an Executive Session for one minute until 7:39 p.m., pursuant to *RCW 42.30.110(1)(f)*. The Board adjourned the executive session at 7:39 p.m.

(8). REGULAR SESSION - continued

At 7:39 p.m., the Board returned to regular session, where upon Commissioner Ellis moved to authorize General Manager, Fanny Yee, to sign a settlement with Sound Transit and make a settlement payment. Commissioner Gardiner seconded the motion. It passed unanimously.

The meeting was adjourned at 7:42 p.m.

D.A. Ellis

D. Bruce Gardiner

Trudy C. Rolla

Margaret R. Wiggins

Kinnon W. Williams